CHAIN STORE CONSTRUCTION, INC.
CONTRACTORS SPECIALIZING IN THE RETAIL INDUSTRY

Incident Report

Date of Report _____

Incident Date _____

Incident Location _____

Type of Incident [   ]

PARTIES INVOLVED

Name of Party 1 _____	Contact Number _____	
Name of Party 2 _____	Contact Number _____	
Name of Party 3 _____	Contact Number _____	
Other _____	Contact Number _____	

Briefly Describe Incident:

NOTIFICATION

☐ Client Notified of Incident   Person Notified _____

☐ Supervisor Notified of Incident   Person Notified _____

☐ Was a written report made

If not, Why?

RESOLUTION [   ]

Comments

Report By _____   Approved By _____